M. Terry Jeppson, MD 1501 Hiland Ave Suite B Burley, ID 83318 www.drjeppson.com

Telemedicine Policy

The American Telemedicine Association defines telemedicine as "the use of medical information exchanged from one site to another via electronic communications to improve a patient's clinical health status".

- 1. Licensure: Dr. Jeppson maintains a medical license to practice in the State of Idaho. He maintains board certification with the American College of Obstetricians and Gynecologist. The patient's state of residency must be established prior to treatment.
- 2. Establishing the relationship: A physician-patient relationship begins and is valid when the physician agrees to undertake the diagnosis and treatment of the patient, and the patient agrees to the treatment through the use of telemedicine technology.
- 3. Evaluation and treatment: The standard of care for practicing telemedicine is the same as that of traditional medicine. Evaluation, consultation and prescribed treatment are all thoroughly documented in the patient's medical record or electronic health record (EHR).
- 4. Informed Consent: Obtain informed consent from patient. This includes a signature on patient information page, telemedicine instructions given, verbally acknowledging to the patient at the time of visit that by accepting the secure link from the office, consent is given for the visit and documenting verbal consent in the medical record. Communication of follow up visit or test that need to be done at the time of the visit.
- 5. Medical Records: Medical records are essential for transparency and effective treatment, and they should include all doctor-patient communication, the patient's medical history, all diagnoses, test results, scans, etc. They should also contain any other relevant documents, such as formal consents, physician instructions, prescriptions, and other information that can help treat the current or future illnesses.
- 6. Data and Security and Privacy: The clinic will comply with medical retention standards, strict privacy policies, doctor-patient confidentiality rules, and HIPAA (Health Insurance Portability and Accountability Act). The technology that the practitioners (text, email, phone or telemedicine) use must guarantee safe and private communication protected by encryption and passwords.